



Continuing Education Policy for Nursing Faculty

The purpose of continuing education scholarships is to encourage continuing education opportunities for nursing faculty at Research College of Nursing, Avila, and William Jewell. The conferences/workshops should provide information that is applicable to the faculty member's field and should ultimately benefit enhanced student learning.

Evaluation of applications will be based on the completion of an essay; letter of recommendation from supervisor; and submission of conference/workshop brochure.

The faculty member should complete the appropriate application and submit the required documentation to The Research Foundation for review by The Research Foundation Program Review Committee. Application deadlines are January 1, April 1, July 1 and October 1.

Continuing education scholarships will fund only registration fee, hotel and travel expenses up to \$500 for conferences in the Kansas City area, up to \$750 for conferences held in Missouri and Kansas and up to \$1,500 for conferences in the continental United States. Scholarship recipient is only eligible to receive one scholarship per 12 months based on the date of conference.

Disclaimer: The Research Foundation makes no representation whether the grant or scholarship may be includable in the recipient's gross income. The recipient should consult his/her accountant to determine whether the grant is includable (in whole or in part) as taxable income. The recipient assumes all liability for the payment of taxes and penalties (if any).

The Research Foundation, formerly the fund raising entity for Research Medical Center, became a separate non-profit organization following the sale of Health Midwest/Research Medical Center to HCA, a for-profit company on April 1, 2003. The Foundation exists for the continued benefit of the community and it's improved health status.

The Research Foundation

Continuing Education Application Form – Nursing Faculty

Please print or type

Name _____
Last First Initial

Home Address _____ Telephone () _____
Number Street

City State Zip

E-mail address _____ Amount Requested \$ _____

Place of Employment _____
Name Address City State Zip

Faculty Status: ___ Full time ___ Part time ___ Adjunct Position/title _____

Applicant's Signature Date

Please provide the following information:

1. Essay (limit one typed page)
 - Describe why you would like to attend this conference/workshop
 - Describe how you will disseminate the knowledge you have gained to your colleagues when you return
 - Describe how this conference/workshop is relevant to your role as a nurse educator
 - Give a brief rationale as to why you should be selected
2. Letter of recommendation from dean of nursing program
3. Copy of the conference/workshop brochure

Continuing Education Program:

1. The Continuing Education Program is funded by The Research Foundation.
2. Completed applications must be returned by January 1, April 1, July 1 or October 1.

Send application and required information to:

The Research Foundation *
2316 E. Meyer Blvd.
Kansas City, MO 64132
(816) 276-4218 (816) 276-4928 (fax)
www.theresearchfoundationkc.org

For Foundation Use Only:

___ Funding was denied.
___ Funding was granted in the amount of \$ _____

Signature of Foundation President Date